APPROVED

STUDENT FEE ADVISORY COMMITTEE MEETING

2121 Murphy Hall

Thursday, November 14, 2013

**Attendees Present:**

Graduates: Alison Winje (Chair), Randy Mai, Annie Blomberg, Theresa Stewart

Undergraduates: Moneel Chand, Jas Kirt, Janay Williams, Jazz Kiang

Administration: Christine Wilson, Director, GSRC

Maureen Wadleigh, Associate Director, CRA

Faculty: Kym Faull, Prof. in Residence

Ex-Officio: Rebecca Lee-Garcia, Academic Planning and Budget

SFAC Advisor : Marilyn Alkin

Guest: Don Guerrero, John Jentz, and Mitra Ashtari

**Call to Order:**

* The meeting was called to order at 2:05 p.m.

Handouts:

* Agenda for the November 14, 2013
* Minutes from November 07, 2013

**Approval of Agenda:**

* A motion was made to approve the agenda. This vote was unanimous.

**Review of Minutes:**

* A motion was made by ***Jas Kirt*** and seconded by ***Jazz Kiang*** to approve the 11/7/13 minutes. This vote was unanimous with one abstention.

**Unit Presentations - Graduate Student Resource Center**

* ***Christine Wilson***, the Director of the Graduate Student Resource Center mentioned that the Center is about nine years old, it first started with funding from Student Affairs and then permanent funding through the SFAC process. GSRC mission is to help Graduate Students with day-to-day affairs when they first started, they now have the Writing Center, which is referendum funded. Christine added that GSRC does a lot of advising, assisting of graduate students, make many referrals, and provide support for student groups.
* Christine mentioned that they do huge amount of advocacy, she and the Program Manager sit on numerous committees, and they are involved with workshops, programs, and Equity, Inclusion & Diversity graduate student welcome day and campuswide graduate students orientation.
* This year GSRC will undergo Student Affairs program review process, to figure out how they are spending their time and resources. Christine conveyed that SFAC’s feedback last year was to look at assessment, and part of the program review process, they will be looking at the assessment on where they can improve. Christine mentioned that GSRC has limited resources and that they can do a lot more.
* GSRC goal is to extend hours but they are unable to do so until they get more money, they are also on their way to establish a graduate-undergraduate mentoring program. The Healthy Campus Initiative goal is the Chancellor’s initiative to create a healthy campus, the goal is to draw upon and to find new and innovative ways to promote healthy living on campus. The faculty leader of the Healthy Campus Initiative reached out to GSRC to add some questions to the graduate and professional student survey that would help address Healthy Campus initiative priorities.
* GSRC will be getting technology assistance from OTC to upgrade their technology to assist with assessment for the swipe cards, et cetera. The Economic Crisis Response Team goal is to move the financial literacy agenda forward for there to be some action to put some concrete things in place, the GSRC program manager is taking that lead to move this forward.
* ***Chairperson, Alison*** inquired on what is the biggest unmet need for Graduate Students in general on campus.
* ***Christine Wilson*** stated that it is always funding and the Writing Center provides support in writing funding application and workshops on how to apply for funding, she added that financial literacy is part of that because there will never be enough funding for everyone.
* ***Jas Kirt*** inquired if there is any feedback for the committee.
* ***Christine*** stated that the process is good because it is helpful in going into the program review and having to be accountable, every other year makes a difference.

**Recommendation:**

* By consensus, SFAC members agreed to invite EMG members to attend a meeting in the Winter quarter.

**Unit Presentations:** UCLA Athletics

* Daniel G. Guerrero, Director of UCLA Athletics mentioned that over eleven years in Athletics Department he has seen tremendous growth in the program, he mentioned that when he first got here the budget was about forty two million dollars and today it is a little more that eighty million dollars. They have done wonderful things, most importantly the tradition and legacy and expectation, UCLA Athletics has been able to remain a standard and brilliance in the industry, and they continue to run and operate one of the most prestigious Intercollegiate Athletics programs in the country, in manner in which to set a standard across the country.
* Looking at the top ten football programs in the country, other than Stanford, every one of those schools has been in committee for infractions and major violations within the last decade but that is not the case for UCLA.
* Running a prestigious program is not just about winning it is how they do things with integrity, athletic excellence, academic achievement and student athletes’ welfare are the core of what they do. Last year the men program was deemed the best program in the country winning the Capital One Cup, they finished third in Directors Cup which is measured and utilized to look at both men and women programs combined.
* Twenty-five sports, last year they added sand volleyball to the mix, they are just beginning to build that program, one of the fastest emerging sports across the country. He added that UCLA won the national championship last year in baseball it is the first UCLA has won in that sport over fifty years. They are committed to the welfare of student athletes and the support from students across the campus, the fact that SFAC has continued to support the athletics program is extremely important.
* ***Dan Guerrero*** conveyed that in the twelve years he has been here, the athletics scholarship budget was five point two million dollars and this year the budget will be twelve million dollars without adding a sport other than sand volleyball, which is not yet scholarship. He mentioned that the scholarship budget has grown without adding any other student athletes, it is by virtue of the fee increases, cost of living expenses, housing and that is a hard dollar cost to the athletics program. He stated that many institutions across the country have fee waivers and subsidy programs for scholarship but at UCLA for every scholarship provided they provide a check back to the campus.
* ***Chairperson Alison*** asked about the feedback SFAC gave regarding the unit review last year and she wanted to know what was done to address the feedback.
* ***Randy Mai*** added that it was in regards to the student fee funds and he wanted to know exactly what SFAC is funding this year, because that was not included in the unit review process.
* ***John Jentz*** stated that the Accounting record shows that the student fees are tied to coaching positions on the women side.
* ***Anna Blomberg*** asked about the overall goal.
* ***Dan*** explained that in looking at stakeholders, everyone has a stake and as they make decisions relative to the program whatever the case, they want to maintain a quality broad base program of excellence in both the men and the women sports. They are going to be responsible as part of the four point two billion dollars campaign, to raise two hundred and sixty million dollars by the end of this decade, which is a very daunting task.
* ***Jas Kirt*** inquired if there is any feedback to the committee.
* ***Dan*** conveyed that SFAC provided the athletic department with great support and that support has been consistent over the years. He also thanked the committee for the feedback they have received on what they needed to do.
* ***Kym Faull*** conveyed that it is not clear to him and wanted to know how important SFAC funds are to the program.
* ***Dan*** stated that without SFAC funds they would have to drop a sport or two.
* ***Chairperson Alison Winje*** wanted to know if there would be a need for SFAC to provide more funding.
* ***Dan*** stated that they are grateful for what SFAC is doing and that the funding has been consistent over the years and if there was a need that they would inform SFAC.
* ***John*** added that in their long-term business plan the funding is staying constant with the resources and that they are not looking for more support.

**Unit Presentations: OTC**

* ***Mitra Ashtari, the Director of OTC*** mentioned that they provide IT services to all of Student Affairs Units, making sure that everyone has the right equipment and services. They provides metro and wireless connectivity to SAC, ASHE, Pauley, Wooden Center, and they provide desktop support to CPO, LGBT, CSP, CAPS, and Dashew and designed and maintain SFAC website.
* ***Chairperson Alison Winje,*** asked about the feedback from SFAC
* ***Mitra*** mentioned that SFAC wanted to know how OTC addresses feedback from students. She stated that Student Affairs purchased a system called campus lab, there is committee, which oversee this system, and they came up with a survey to be passed on to specific students using OTC services. OTC has a helpdesk system, which records issues and someone will respond back. Records are kept on the response time.
* ***Anna Blomberg*** asked if OTC has any specific goals they are working towards.
* ***Mitra*** conveyed that they have a list of projects to work on and one of the projects is that they are working with different entity on campus on the new -My UCLA, OTC provides the infrastructure, the first phase is out there but they will continue working on that project. The wireless within the Pauley Pavilion is supported by OTC they are trying to improve upon that making sure everything is working properly.
* ***Jas Kirt*** questioned whether Mitra had any feedback for the committee.
* ***Mitra*** thanked SFAC for the funding and added that it is helping OTC to move forward because they are under staff. She mentioned that they are supporting about twelve hundred users within Student Affairs and the Chancellor’s office and the resources received helped with additional staffing and she hopes that this could continue. Mitra added that they have dedicated space within the network for SFAC members to save documents and historic data and someone form OTC will be available to give support when necessary.
* ***Kym Faull*** questioned whether SFAC is OTC only source of revenue.
* ***Mitra*** stated that OTC is reg fee department and the only source of revenue received
* ***Jazz Kiang*** asked how it is determined which unit needs upgrading of equipment.
* ***Mitra*** mentioned that they have a policy for five years for replacing PCs and for machines, six years and that it depends on how they are maintained.
* ***Chairperson Alison Winje*** reminded everyone that Rebecca will send out the course materials fees packet and she asked everyone to read it and be prepared to discuss it at the next meeting.

**Meeting adjourned at 3:35pm**