STUDENT FEE ADVISORY COMMITTEE MEETING

A-239 Murphy Hall

Wednesday, October 29, 2014

**Attendees Present:**

Graduates: Theresa Stewart (Chair), Erik Peña, Nicole Robinson, Michael Soh

Undergraduates: Moneel Chand, Alexia Gonzalez, Janay Williams, Angela Yip

Administration: Christine Wilson, Director, GSRC

Maureen Wadleigh, Associate Director, CRA

Nancy Greenstein, Director of Police Community Services

Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)

Advisor: Marilyn Alkin

**Absent**: **Thomas Vondriska, Associate Professor (Faculty Representative)**

**Call to Order:**

The meeting was called to order at 4:02 p.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Nancy Greenstein*** to approve the 10/29/2014 agenda and seconded by ***Alexia Gonzalez***. This vote was unanimous.
2. **Review of Handouts**
	* + 1. Minutes from 10/29/14
			2. Call letter from last year
		1. No motion necessary
3. **Review of Minutes**
	* 1. A motion was made by ***Alexia Gonzalez*** to approve the 10/22/2014 minutes as amended and seconded by ***Moneel Chand***. The majority of members voted to approve. ***Michael Soh*** abstained to vote because he was absent.
4. **Access to Shared Drive**
	* 1. ***Marco Mascari*** provided instructions on how to access the files on Mac and Windows computers.
5. **Unit Review and Funding Request Subcommittee**
	* 1. ***Janay Williams*** informed the group that they were unable to meet but will set a meeting for next week.
		2. ***Janay Williams*** will need to create an agenda for this meeting to not be in violation of SFAC bylaws because more than 7 members will be in attendance.
		3. At this meeting, they will draft the call letter.
		4. Unit Review and Funding request questions will be finalized and added to the shared drive.
		5. ***Theresa Stewart*** will add the rubric from last year to the shared drive to understand the logic behind the scoring.
		6. ***Rebecca Lee-Garcia*** wanted to clarify that this year, we are reviewing all Units. Therefore, ***Theresa Stewart*** will need to send a letter to the Chancellor to indicate the change of the process.
		7. ***Theresa Stewart*** mentioned that with the change with the calendar timeline, ***Rebecca Lee-Garcia*** will be able to provide an update to the forecast at the next SFAC meeting.
		8. Unit review presentations will not need to be presented unless requested. ***Janay Williams*** said the issue was discussed in the subcommittee and they suggested that EMG members should be prepared to talk about their units when they come to the SFAC meeting.
6. **Student Compensation Policy Subcommittee**
	* 1. ***Angela Yip*** said the subcommittee met last Thursday and decided that they did not have enough information to make any decisions at the moment. The subcommittee developed a list of questions that they will send to ***Marilyn Alkin*** to provide more information. The subcommittee also requested for more information. ***Marilyn Alkin*** said she can provide the Compensation Sheets from the years previous for their review.
7. **CSF Meeting Update**
	* 1. ***Alexia Gonzalez*** and ***Janay Williams*** represented UCLA’s SFAC at the meeting for the fall meeting. The first day was campus updates and sharing marketing methods used by each campus. The second day discussed campaigns that were voted in the summer to work on this year.
		2. Referendum Campaigns
			1. Regarding the establishing oversight over campus referendums. UCLA could not do anything because UCLA SFAC does not have control over referendums.
			2. Funding strings assessment campaign critically reviews how students are being taxed to fund University of California Office of the President (UCOP) and ensuring students are not double taxed. UCOP receives tax from each institution which is 1-3% typically from expenditures, student services, and tuition. UCLA SFAC and the Chancellor’s fund subsidizes part of the tax which helped reduce the costs which would come out of the student services fee. Graduate Student Resource Center (referendum), CPO (have a referendum), and Recreation still have to pay the tax.
			3. Data Acquisition seeks to find out how student services fees are being used across the UC campuses. UCLA’s model of Unit Reviews is a great way to show how its student services fees are spent.
		3. UCLA will be hosting the Winter CSF Meeting on 2/21/2015 from 9am-5pm and 2/22/2015 from 9am-2pm. A possible location is the Kerckhoff State Room. A subcommittee will need to be formed to plan this meeting.
8. **Announcements**
	* 1. No SFAC Meeting the day before Thanksgiving on 11/26/2014***.***
9. **Adjournment**
	* 1. Motion was made by ***Alexia Gonzalez*** and seconded by ***Erik Peña*** to adjourn the meeting. This vote was unanimous.
		2. Meeting was adjourned at 5:09pm.