STUDENT FEE ADVISORY COMMITTEE MEETING

2121 Murphy Hall

Tuesday, April 7, 2015

**Attendees Present:**

**Graduates:** **Theresa Stewart (Chair), Erik Peña, Nicole Robinson, Michael Soh**

**Undergraduates: Alexia Gonzalez, Janay Williams, Angela Yip**

**Administration: Nancy Greenstein, Director of Police Community Service Bureau**

**Maureen Wadleigh, Associate Director, CRA**

**Christine Wilson, Director GSRC**

**Faculty: Thomas Vondriska, Associate Professor**

**Advisor: Marilyn Alkin (SFAC Advisor)**

**Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)**

**Call to Order:**

The meeting was called to order at 4:10 p.m.

1. **Approval of Agenda**
   * 1. A motion was made by ***Nancy Greenstein*** to approve the 4/07/2015 agenda and seconded by ***Erik Peña.*** The vote passed unanimously.
2. **Review of Handouts**
   * + 1. PRG Letter
       2. BSC handouts
3. **Review of Minutes** 
   * 1. A motion was made by ***Nicole Robinson*** to approve the 3/31/2015 minutes and seconded by ***Angela Yip***. 1 member abstained. The vote passed.
4. **PRG Letter**
   * 1. ***Theresa Stewart*** completed the letter and sent it to the Chancellor.
5. **Business Science Center (BSC) Visit**
   * 1. Roy (Director of the BSC), Samantha Lee (Administrative Assistance), and Alex (Student participant in BSC) attended the SFAC meeting to explain why the BSC provides an important student service and is seeking funding from SFAC.
     2. BSC started 4 years ago as a class that also went into the hospital looking at devices that were used for a long time and could be updated. This allowed student to work on tangible projects. These students work with faculty, doctors, and industries to create improvements for the devices. Student teams worked on a prototype and often companies license the product. There is also another class in the Anderson School of Business.
     3. Questions from SFAC
        1. ***Maureen Wadleigh*** asked how one identifies what comes out from the labs.
           1. Roy stated that the faculty know him from this program and the few successes from the program are recognized.
        2. What is the time period for a project?
           1. If the idea has the potential to be marketable, then it is turned into a learning exercise with graduate students. The first quarter is to create a business plan. The next step is to create a deliverable which includes a presentation with a pitch. The BSC competition provides $30,000 funding for the winner. Students also earn certificates for their leadership roles.
        3. ***Angela Yip*** asked what students are looking for from the program.
           1. 90% of students in the life sciences do not go into the academic realm and this opportunity allows them to see other options.
        4. Are you’re the majority of participants graduate students or are there undergraduates?
           1. Mainly graduate students and undergraduate students must interview to be a part of the classes
        5. ***Angela Yip*** asked who could join the Venture program.
           1. Anyone could attend the meetings after they join via email.
        6. ***Theresa Stewart*** asked how the BSC fits into the School of Medicine.
           1. Through the Department of Pharmacology
        7. ***Theresa Stewart*** asked what kind of services the BSC provides, academic support or student support.
           1. Everything
        8. ***Theresa Stewart*** asked what financial support BSC receives from the School of Medicine.
           1. Some support from CTSI, Medical school ($50,000), hospital ($50,000), & RIT for the med tech program. The School of Medicine, Engineering, Anderson, and Pharmacology also provide some support.
        9. ***Thomas Vondriska*** asked what percentage of graduate students in the program come from Pharmacology?
           1. Majority are from outside of Pharmacology.
        10. ***Thomas Vondriska*** also asked if the program could expand to undergraduates.
            1. The program currently does not have the resources.
        11. ***Maureen Wadleigh*** asked if the program received any investment back from the outside companies.
            1. Yes, the program receives funding from outside sources to fund 1 fellow per year for the next 3 years.
        12. ***Maureen Wadleigh*** asked if BSC has a relationship with Development.
            1. Roy does but it is not high on their radar.
        13. ***Nicole Robinson*** asked what the plans were for collaboration with the Career Center and Grad Division.
            1. Samantha met with Annie Maxfield that week but have not yet flushed out the details. Typically the relationship is with the GSRC and Grad Division. They are still figuring out a plan with the Career Center for next year. Currently they are doing the AY grills, monthly seminars for the Grad Division. AY Girls have lunch to talk about careers. They support the Masters and PhD conference.
        14. ***Theresa Stewart*** thanked BSC for their time and will send them more questions via email. Also noted that the SSF will not be rising and with the increase of requests, SFAC will need to make some tough decisions regarding allocation of funding. She reiterated ***Thomas Vondriska’s*** comment that SFAC believes the services provided by the BSC to graduate students and the School of Medicine are important and will take that into consideration.

**Enter EXECUTIVE SESSION**

* + 1. ***Nicole Robinson*** moved to go into Executive Session. ***Erik Peña*** seconds. The vote passed unanimously.

**Exit EXECUTIVE SESSION**

* 1. ***Janay Williams*** moved to exit Executive Session and ***Nicole Robinson*** second. The vote passed unanimously.

1. **Announcements**
   1. ***Theresa Stewart*** requested that the subcommittee groups create draft for their Unit Review response letters by Friday, April 10th. ***Theresa Stewart*** will compile the letters for SFAC to review.
   2. USAC will appoint a new undergraduate SFAC member beginning next meeting on 4/14/15.
   3. All SFAC members need to read the unit reviews and funding requests for CAPS, ECE, Community Housing, and CPO.
   4. Group 1 will take on Ombuds and Student Service initiatives requests.
2. **Adjournment**
   * 1. Motion was made by ***Janay Williams*** and seconded by ***Alexia Gonzalez*** to adjourn the meeting. This vote passed unanimously.
     2. Meeting was adjourned at 6:00pm.