STUDENT FEE ADVISORY COMMITTEE MEETING

A-230 Murphy Hall

Tuesday, November 3, 2015

**Attendees Present:**

**Graduates:** **Manpreet Dhillon, Erik Peña (Chair), Nicole Robinson, and Theresa Stewart**

**Undergraduates: Ashraf Beshay, Moneel Chand, Alexia Gonzalez, and Angela Yip**

**Administration: Maureen Wadleigh, Associate Director, CRA**

 **John Bollard, ASHE Student Health Center**

 **Nancy Greenstein, Director of Police Community Services**

**Advisor: Marilyn Alkin**

**Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)**

**Absent: Thomas Vondriska, Associate Professor (Faculty Rep)**

**Call to Order:**

The meeting was called to order at 11:09 a.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Theresa Stewart*** and seconded by ***Nicole Robinson*** to approve the agenda. The vote passes unanimously.
2. **Review of Handouts**
	* 1. Meeting minutes from 10/27/15
		2. Call Letter
		3. Rubric
		4. Summaries from Student Legal Services and Spirit Squad
3. **Review of Minutes**
	* 1. A motion was made by ***Manpreet Dhillon*** and seconded by ***Ashraf Beshay*** to approve the 10/27/15 minutes. There were 6 votes to approve. There were 2 votes to abstain.
4. **Unit Visits**
	* 1. Spirit Squad
			1. Mollie Vehling Director and Lea Howe- Chief Financial Officer
			2. Mollie Vehling has been the director for 17 seasons and is a UCLA alum. The Spirit Squad are ambassadors and representatives of students. They recently expanded the program to include a Junior Spirit squad and mini mascot program. Spirit Squad performs at the 130 athletic events, 90 non-athletic events, and 60 off-campus events- community service.
			3. Spirit Squad has been working towards overcoming misconceptions. Some truths include that they are housed in the Alumni Association, students are admitted to UCLA on their academic merit, students are not paid for performances, and students are volunteering their experience and time. The Student Leadership Team provides more career readiness experience and their work also builds the program.
			4. SFAC funding supplements the salary for 3 contracted coaches.
			5. Challenges include the reduction of funding cuts into programming and impacts the quality of experience. Spirit Squad currently covers uniforms and travel expenses.
			6. Questions
				1. ***Nicole Robinson*** asked how much the SFAC covers for coaching.

$30,000 coaches.

* + - * 1. ***Angela Yip*** asked if Spirit Squad could expand on current financial support for students.

Students receive $1000 and some $2000 or $3000 from donated money.

* + - * 1. ***Nicole Robinson*** was impressed by number of non-contracted off campus events. She asked what the event charges go towards.

Charging goes towards operations of travel and expenses. Athletics has reduced their financial support.

* + - * 1. ***Erik Peña*** asked what the impact of the Spirit Squad has for students in their professional careers.

Students gain confidence to speak in front of large audiences, manage their time, and showcase their pride with UCLA and Spirit Squad.

* + - * 1. ***Ashraf Beshay*** asked if the funding amount varies from the Alumni Association.

The funding has been flat for the last 4 years.

* + - * 1. ***Angela Yip*** asked where in the budget form it shows the support from Athletics.

Athletics support is accounted in the revenue expectancy which is currently not included. It’s the first year of a five-year agreement. This year they will receive $27,000.

Most on campus events are free of charge.

* + 1. Student Affairs Administration
			1. Associate Vice Chancellor, Monroe Gorden
				1. Student Affairs Administration is not a SSF area. The Office of the Vice Chancellor (OVC) provides centralized support to the various divisions in Student Affairs. OVC directs Student Affairs (SA) coordinating efforts, budgetary, space planning, communication, student housing and appeals, and other special projects. Works in concert with all divisions of student affairs to ensure student experience is effective and seamless.
				2. SA units have appropriate assessment in place. SAIRO works with all divisions for assessment. Mandated in SA that unit does end of year report to include student input.
				3. Organizational goals include career readiness from internships, employment after graduation, and competencies we want students to have. Mental health services is an area of great need and concern. CAPS is working on creating a sustainable model in place. Diversity initiatives are starting to come from the revamped Dean of Students. Lastly, seeking consistent funding for IT consolidation.
				4. The strategies to achieve these goals is to address them throughout the year, however things change very quickly. Unforeseen priorities that come up in the year may affect the achievement of the goals.
				5. Questions

***Maureen Wadleigh*** asked for the strategy planned to fund IT.

Looking for contributions from within and outside of the organization.

***Angela Yip*** asked how they sought student feedback.

Not in OVC but all of the departments have surveys and focus groups to gather student voice. OVC makes sure the tools are available.

***Nancy Greenstein*** asked if SFAC could receive a copy of the annual report from SAIRO.

Will provide to SFAC.

* + 1. Student Legal Services
			1. Elizabeth Kemper, Director of Student Legal Services
			2. SFAC’s support has kept the unit available to students. The primary function is to provide legal assistance to undergraduate and graduate students. They provide workshops for student groups on various legal issues. Although they do not provide immigration advice, they utilize community resources to provide free immigration consultation for students. They hire study clerks and internships for students to see how a law office functions.
			3. Their goal is to provide high quality legal services. Challenges is getting the word out. They utilized a Facebook page, website, mobile legal clinics, workshops, brochures, giant paperclips, and student interns who outreach to student groups. Another challenge is that they are limited to three part-time attorneys and need to balance limited attorney time with outreach.
			4. Questions
				1. ***Moneel Chand*** asked why law students aren’t working in this office.

Law students no longer worked in the office because there was dissatisfaction with meeting with law students. Always open to suggestions from student. Working with law school and shared that they may have some students. Nothing is confirmed.

* + - * 1. ***Nicole Robinson*** asked for the plan is to increase attorneys.

They need approval and time to increase attorneys.

* + - * 1. ***Moneel Chand*** asked how part-time staff impacts the office.

Works well for office.

* + - * 1. ***Angela Yip*** asked what the costs are for the services.

$10 for initial consultation. They also offer fee waivers. For on-going consultation, $20 additional cost.

* + - * 1. ***Angela Yip*** asked how many caseloads are given to attorneys.

Half of the clients request representation which takes lots of time. Average may be 2-3 intakes per day and 12 active cases.

1. **Call Letter Sub Committee**
	* 1. ***Ashraf Beshay*** made a few adjustments including changing the title names and adding an additional administrator. He also added a comment to submit a separate questionnaire for each funding request.
		2. ***John Bollard*** moved and seconded by ***Angela Yip*** to approve the call letter with the new adjustments. The vote passes unanimously.
2. **Announcements**
	1. ***Erik Peña*** will schedule the B-Fit visit tonight.

**ENTER Executive Session**

* 1. ***Alexia Gonzalez*** moved and seconded by ***Ashraf Beshay*** to enter Executive Session. The vote passes unanimously.

**EXIT Executive Session**

* 1. ***Alexia Gonzalez*** and seconded by ***Nancy Greenstein*** to exit executive session.
1. **Adjournment**
	* 1. A motion was made by ***Alexia Gonzalez*** and seconded by ***Manpreet Dhillon*** to adjourn the meeting. This vote was unanimous.
		2. Meeting was adjourned at 12:51 pm.