STUDENT FEE ADVISORY COMMITTEE MEETING

1215 Murphy Hall

Thursday, October 17, 2013

**Attendees Present:**

Graduates: Alison Winje (Chair), Annie Blomberg, Randy Mai, Theresa Stewart

Undergraduates: Moneel Chand, Jas Kirt, Janay Williams

Administration: Christine Wilson, Director, GSRC

Maureen Wadleigh, Associate Director, CRA

Faculty: Kym Faull, Prof. in Residence

Ex-Officio: Rebecca Lee-Garcia, Academic Planning and Budget

Guest: Jazz Kiang, Undergraduate student

**Absent:** Marilyn Alkin, SFAC advisor

Nancy Greenstein, Director of Police Community Services

**Call to Order:**

The meeting was called to order at 2:07 p.m.

**Handouts:**

* Agenda for October 17 2013
* Minutes from October 10 2013
* Student Services Fee Actual Trend Report
* Unit Review Letter
* Page Index for Actuals and Variance SSF Reports

**Approval of Agenda:**

* A motion was made to approve the agenda. This vote was unanimous.

**Review of Minutes:**

* A motion was made by ***Randy Mai*** and seconded by ***Jas Kirt*** to approve the 10/10/2013 minutes as amended. This vote was unanimous.

**Budget Presentation:**

***\*THE COMMITTEE ENTERED EXECUTIVE SESSION\****

***\*THE COMMITTEE EXITED EXECUTIVE SESSION\****

**Unit Review Subcommittee Letter:**

* The committee as a whole reviewed and made changes to the unit review letter. The sub-committee decided not to include the points-breakdown in the letter to the units, and reviewed several other edits they made to the document.
* ***Kym Faull*** made a motion to accept the letter as amended. ***Christine Wilson*** seconded the motion, which passed unanimously.

**Announcements:**

* ***Moneel Chand*** will attend the Council on Student Fees.
* ***Alison Winje*** introduced the newest SFAC undergraduate representative, ***Jazz Kiang.***

**Adjournment:**

* A motion was made and seconded to adjourn the meeting. This vote was unanimous.

Meeting was adjourned at 3:11pm.