**Student Fee Advisory Committee**

**3:00-5:00pm**

**Friday, March 5, 2021**

**Virtual Meeting**

**Attendees:**

Graduates: **Jackie Markt-Maloney, Gaby Barrios, Paarth Shah, Laxman Dahal**

Undergraduates: **Atreyi Mitra, Bradley Alvarado, Devanee Matcham, Samantha Solemnidad**

Administration: **Carina Salazar, Charles Turner,** **Erinn McMahan**

Faculty Rep: N/A

SFAC Advisor: **Christine Wilson**

APB Advisor: **Ellen Hermann**

**Atreyi Mitra** called the meeting to order at 3:03pm.

1. **Community Sharing**
	1. SFAC members shared what trait they love most about themselves.
2. **Approval of Agenda**
	1. **Bradley Alvarado** motioned and **Carina Salazar** seconded to approve the agenda.
3. **Approval of Minutes for Winter 2021 Week 8**
	1. The minutes were not ready to be approved.
4. **SFAC Presentations**
	1. **Bradley Alvarado** shared a PowerPoint for his group.
		1. Athletics had a unit review only. **Bradley Alvarado** summarized that Athletics receives about $2.5 million in permanent SSF and does not have any carry forward because previous SFACs requested that they utilize their carry forward. Also, the Regents recommended not using SSF funds for full time salaries but rather to utilize all of the funds to better identify exact costs for services and to meet the needs of students such as tutoring and CAPS. SFAC is unsure whether this recommendation is being followed. Athletics shared that they are meeting SFAC priorities by serving historically underserved communities, provide mental health needs, collaborating with GSEIS to create a new master’s program, and reallocating student needs exacerbated by the pandemic.
			* **Bradley Alvarado** also shared something that was not in alignment with SFAC priorities. There was a concern from the Black Student Athlete Alliance about a student athlete who was using hateful rhetoric and slurs towards the Black and LGBTQ+ community and Athletics responded to the issue.
		2. Dean of Student and Student Conduct unit review only. **Bradley Alvarado** summarized that they receive permanent funding to pay for a Student Affairs Officer. They also have carryforward from FY 19-20 due to turnover. They listed the following SFAC Priorities by serving historically underserved communities, provide training for volunteers to address mental health and disability awareness, graduate students participate in the student conduct committee, graduate students also participate as advocates.
		3. Early Care and Education requested funding for FY21-22 and FY 22-23. This unit does have carryforward due to an accounting oversight. ECE meets the following SFAC priorities: serving historically underserved communities, provide mental health needs, graduate student needs, and meeting needs exacerbated by the pandemic.
			* **Ellen Hermann** clarified that there is an ongoing commitment of funds to ECE, and at the end of every year, she transfers the funds to ECE but due to staff turnover, the new fund manager was unaware they received this funding annually but should be able to take this into account moving forward.
			* **Charles Turner** also shared that there were a number of moving pieces over last year including ECE’s transition to Administration and Devin Dillons’s new oversight of ECE as Superintendent, that affected people’s recognition on the funding that is transferred in June.
			* **Christine Wilson** thought it was important to note the cost per student and the number of students being served by the permanent budget and whether this cost meets the overall need of the student population.
			* **Jackie Markt-Maloney** would love to raise the issue with the Chancellor to encourage ECE to think of different creative ideas to increase the number of students they can serve.
			* **Charles Turner** shared that the strategic plan outlines leveraging relationships and connections across campus as well as school districts and other organizations. Devon Dillon would most certainly support this feedback from SFAC because it is in line with her goals.
		4. **Atreyi Mitra** asked if there were any recommendations **Bradley Alvarado** would like to provide based on the reviews conducted.
			* **Bradley Alvarado** would like to provide some recommendations related to the Athletics concern shared earlier. Also there is a concern with the Student Conduct process, specifically the one-year time period faculty can file a report, and the lack of transparency and updates from Student Conduct when reports are filed about partying occurring in Westwood.
	2. **Laxman Dahal** shared three units.
		1. Marching Band was affected by COVID and had lost revenue due to canceled paid events while operating costs remained the same this year. There will be no carryforward but have a deficit coming into 2020. If SFAC does not provide funding, they will need to reduce band members and travel. There was a salary increase, almost doubled, because they hired a full-time staff and increased minimum wage for student staff. Marching Band is requesting to hire more professional staff in FY 21-22 and FY 22-23 because of increased enrollment, resulting in an increase of total students and will need to ramp up the training and experience of students who were not able to participate in events last year due to the pandemic. Since Marching Band does not directly serve students, they do not have measurable action plans to meet the SFAC priorities but have the following plans this year: hiring a more diverse crew, encourage students from underserved populations to apply, play music from the local and diverse artists. They do not have a direct mechanism to solicit student feedback. The Marching Band request is to provide funding for increased student salaries to meet minimum wage, increased travel costs, and license renewals.
			* **Laxman Dahal** recommends keeping track of future requests and referencing previous requests to see if there is a continued request to increase staff salary. Athletics stated that they contribute funding to the band but the Marching Band stated they do not receive funding. **Laxman Dahal** recommends having Athletics provide the funding requested from this unit.
			* **Christine Wilson** recommends asking Athletics specifically what the line item marked for the band is used for. **Ellen Hermann** agreed with the idea to follow up with Athletics and her understanding is that funding is not sent to the Marching Band but covers the cost of the band when they go to postseason games. **Laxman Dahal** agrees some follow up is needed since Athletics provides the breakdown for every game. **Christine Wilson** believes in 2014 SFAC recommended to the Chancellor to have Athletics directly provide funding to the Marching Band but maybe now their costs have exceeded the allocated amount. **Erinn McMahan** shared that the Spirit Squad has some funds from Athletics to cover travel expenses for away games. In Recreation, he doesn’t believe the funding that is transferred is SSF but Athletics may choose to transfer or reallocate SSF funds after the fact to cover other costs. Spirit Squad is not getting SSF directly. **Ellen Hermann** confirmed based on what she can see in the ledger system, it appears that’s what Athletics is doing.
		2. SAIRO provided a unit review only. This office provides tools and techniques throughout campus and student organizations for data collection and assessment. They have some carryforward from previous years due to turnover but it is enough to sustain the current staff for one more year but will seek additional funding in the future. SAIRO has a holistic approach to data and evaluation.
		3. Enrollment Management and BruinCorps provides support such as tutoring and community service learning opportunities to pre-college students in underserved communities. COVID impacts include a reduction in hiring student tutors and a reduction in partnering schools because they were not able to adjust to the virtual environment. They have positive survey reviews from student tutors experience in BruinCorps. There is no carryforward and all of the funds are used for staff and student tutors.
			* **Laxman Dahal** does not have any additional feedback for SAIRO and BruinCorps.
			* **Carina Salazar** shared that the student tutors are typically students who benefited from the program when they were pre-college.
	3. **Carina Salazar** provided her overview of three units.
		1. Case Management Services is requesting to fund full-time positions. This unit is completely dependent on SSF. They address the SFAC priorities by serving underrepresented students such as first-gen and provide liaisons at various departments.
		2. LGBTQ CRC is requesting funding for FY 22-23 to fund their professional and student staff. This unit provides support for undergrad and grad students in the LGBTQ community and trainings for faculty and staff. This unit collects feedback from students to meet their needs and recently launched a needs assessment. This unit does not have any carry forward and its permanent funding would not be enough to function at the most basic level.
			* **Carina Salazar** commented that the LGBTQ is doing great work but wanted to know more about the utilization of their services while being sensitive to the number of students served.
			* **Sam Solemnidad** shared that from her understanding of LGBTQ Center at UCLA, this unit houses an umbrella organization called Queer Alliance in which includes a number of other student organizations and may be inclusive of spirituality, African American LGBTQ, Chincanx LGBTQ, and LGBTQ API and other programs. This is the center of LGBTQ life which may be the only safe space for students on campus.
		3. Central Ticket Office provided a unit review only. This unit sells tickets for on and off campus passes. This unit evaluates their services on student feedback. There is no carryforward. They hire a large number of student employees. The unit is committed to ensuring an inclusive approach but did not elaborate.
	4. **Devanee Matcham** provided her unit presentations.
		1. Student Legal Services has a continuing funding request to provide funding for the part-time immigration lawyer and benefits. This unit uses client satisfaction surveys and survey assessments. The unit has carryforward and will be using their funds towards funding their staff. If this unit does not receive funding, they will need to reduce their staffing time, professional development cost, and reinstate student fees (which were removed due to the pandemic). The unit lost revenue due to waiving the fee due to the pandemic. This unit has met SFAC priorities by advocating for students experiencing discrimination, served a large number of graduate students, and students who are low income, undocumented, and LGBTQ+.
			* **Christine Wilson** asked if the reduction of staff hours was specifically for the immigration lawyer or all because this entire office is funded by SSF. **Devanee Matcham** clarified it was only the immigration lawyer.
		2. Undergraduate Education Scholarship Resource Center is requesting funding for FY 21-22 and FY 22-23. The unit assesses the center by requesting student satisfaction and a survey through MyUCLA. This unit does not have carryforward and does not anticipate it having carryforward of more than 15% of SSF. If this unit does not receive SSF funding, they will need to provide fewer hours of service, reduce the amount of supplies, have less outreach to the campus, reduce undergraduate work-study positions, and reduce SAA graduate student positions. Related to meeting SFAC priorities, they just repeated the priorities but did not provide any specific details of how they were meeting those priorities.
			* **Devanee Matcham** shared this unit is doing well but could provide more details on how they’re utilizing their services and extending outreach to marginalized communities. She reached out with questions and received responses but was not able to update the presentation.
			* **Carina Salazar** asked if they provided any metrics on their utilization because there are so many online resources and Financial Aid that also provides this information. **Devanee Matcham** shared that the unit states it is welcoming for all but will ask for more details.
			* **Bradley Alvarado** shared from a transfer student perspective that this is the first time he’s heard about this resource and did not know it existed on campus.
			* **Sam Solemnidad** recalled that she visited the unit once in Covel and had access to binders but wasn’t sure how to navigate the resources. Also, some of the scholarships were out of date. She also asked for more details on the outreach and partnerships they established. **Devanee Matcham** had asked the question but was not sure how they provide outreach.
			* **Christine Wilson** shared that this unit typically provides a very thorough unit review and due to new leadership in Undergraduate Education, the director did not receive the request early enough to have time to complete a thorough report. She also shared that their permanent budget has remained the same since the unit was created in 1996 and temp funds have gone to support their hourly graduate student staff by providing a tuition offset, similar to other GSRs. **Devanee Matcham** will provide those details in the chat or will ask the questions again.
		3. Fraternity and Sorority Life utilizes both permanent and temporary SSF funds to support salaries of professional staff and student staff. The SSF funds provide the operating and staffing budget of the office. In regards to data, they use SAIRO and survey results from their academies and leadership program. The unit has carryforward due to salary savings from staff turnover over the last three years and will use the funds for the undergraduate student staff work, Zoom features, and small renovations. If this unit does not receive funding, they would need to adjust the graduate and undergraduate funding. This unit meets SFAC priorities through their partnerships and trainings with CARE, Residential Life, LGBTQ, and others. This unit is investigating their policies of anti-Blackness and racism.
			* **Devanee Matcham** shared some of her concerns. The unit was unable to hire a Master’s in Student Affairs graduate student due to the limited pool of graduate students which is why they currently have carryforward for that position. The unit stated that they were open during the pandemic by having undergraduate students in the office to be able to keep open communication between the office and their constituents without having to alter the office. **Devanee Matcham** was concerned with the risk the undergraduate students were put in during this time. **Devanee Matcham** also mentioned that the unit is investigating their policies related to anti-Blackness but does not see any direct change happening.
			* **Christine Wilson** couldn’t find the permanent budget. **Ellen Hermann** shared that this unit used to be under Dean of Students and have split but she will double check. **Christine Wilson** felt the carryforward was high because the graduate intern is not that high.
5. **Laxman Dahal** made a motion to adjourn the meeting and **Devanee Matcham** seconded. The meeting adjourned at 4:50pm.