**Student Fee Advisory Committee**

**3:00-4:00pm**

**Tuesday, February 15, 2022**

**Virtual Meeting**

**Attendees:**

**Graduates:** Michelle Luna, Gaby Barrios, Paarth Shah, Zuleika Bravo

**Undergraduates:** Samantha Solemnidad, Luis García, Karina Mara

**Administration:** Carina Salazar, Erinn McMahan, Charles Turner

**Faculty Rep:** Dr. Alison Chu

**SFAC Advisor:** Christine Wilson

**Gaby Barrios** called the meeting to order.

1. **Erinn McMahan** presents unit reviews for: Bruin Resource Center (BRC) and Ashe Center.
	1. The Bruin Resource Center uses SSF funding to fund six permanent SSF funded positions, five temporary SSF funded positions and seven non-SSF funded positions (one vacant).The BRC uses surveys, focus groups and other student-centered data collection methods such as assessment projects on student impact from COVID, access to Basic Needs, sense of belonging, and general feedback regarding programming and services offered. The unit has a significant carryforward. **Erinn McMahan** shared the highlights of the trend report on his screen and discussed. He shared that COVID is when the BRC started to accrue a larger surplus every year due to a lot of the complications that occurred during the pandemic, not being able to fill full-time positions, having events cancelled, etc. and the unit does have a plan to address their carryforward over the next two years, primarily to fill staff positions. Non-salary expenses were primarily for technology needs and the facilitation of remote work, rent for Transfer Student Center and Veterans Resource Center. They are using temporary funds in a reasonable manner within the SSF guidelines and their mission. They did not indicate a lot of financial impacts to the unit or significant impacts to operations. However, there were impacts to the communities.
	2. The Ashe Center uses their SSF funds to provide services at a greatly discounted rate for students. They only have permanent funding and they use their SSF funding to fund nine permanent SSF funded positions and one is vacant. Ashe uses SAIRO data, patient feedback and collaborates with the Student Health Advisory Committee to solicit feedback. iPads are used for rapid feedback and faster response rates**. Erinn McMahan** shared their carryforward and surplus deficit balances. In pervious years, they had a large carryforward, however, have steadily reduced it. As it relates to their overall revenue, it is less than what the committee terms as significant. Ashe does not have any temporary funds for allocations. From a revenue standpoint, Ashe experienced significant negative impacts from COVID having to go to remote operations.
2. **Gaby Barrios** presents unit reviews for: Veteran Services, Community Programs Office (CPO) and Marching Band
	1. Veteran Services are for veterans’ students to provide Community and to link them to their benefits and financial aid opportunities. They use SSF concretely for hiring one admin staff and one student staff member. They are requesting one staff members be paid off from permanent SSF funds. Veteran Services expressed that they would appreciate being considered for an allocation of Perm FT for a Coordinator position that is currently on a temporary assignment from Recreation through June 2022. However, they have never requested temporary SSF funds for this position in the past and **Gaby Barrios** is not sure if the committee will be able to fund this request with perm funding because the SFAC commitments are t things that are already being paid via temporary SSF. It also seems that they have been able to get this position paid for by other departments or through Student Affairs funds. They provide benefits for veterans’ students that are affect by material needs, they help veterans dependence and connect veterans with things that help them finish their education, housing, etc.

Their main population is a traditionally overlooked population and contains other traditionally overlooked population and their assessment methods seem to be

in development. They also work with State level or federal level bank of statistics to understand their student population better.

* 1. Community Programs Office (CPO) their SSF usage is quite broad because their functioning is quite broad as well. They have basic needs fulfillment, mentoring, health education, Tutoring. They use SSF for the Associate Director salary, leadership fellows program students’ staff, Math Success Program Student Project Coordinator and Math Success Program Students Staff. **Gaby Barrios** shared that their Math Success Program seems to me to be an academic Program. The CPO shared that it is for academic support, however, they are using SSF to pay the students staff. This program is student led, however, the SSF guidelines states they cannot use SSF for academic purposes, educational opportunity programs. **Gaby Barrios** shared that she is concerned that SSF is being used for a job code that could be part of an academic Union. However, the Math Success Program is a really important program that provides math support for undergraduate students by undergraduate students for students who are from underserved backgrounds. She added that they definitely do hit all of the priorities for material needs, basic needs such as food and housing and provided pages of testimonials from students to support this. They provide material needs for traditionally overlooked populations but they also try to recruit student staff from traditionally overlooked populations according to their own report. their assessment methods is section by section because they have different sections within Community programs offices because each section of their office, does it differently. It seems that they go out of their way to have one and one on one meetings with the students’ staff but also with the recipients of their programs.
	2. Marching Band are comprised by the marching band itself and also all the support system around it and the classes that is offered to undergraduate students. They use SSF for a lot of things including non-salary expenses that is under infrastructure. They us SSF for salaries for the Associate Director, Admin Assistant, student staff and professional staff. **Gaby Barrios** shared that she had questions regarding the Library Crew positions because the guidelines state that SSF cannot be used for anything having to do with the University Library. Another question is regarding the assessment methods, which seems to be through teaching evaluations. However, is confusing because they say that the SSF funded positions do not include the teaching assistants that they have in their program.

Gaby Barrios added that this unit has ended every single fiscal year with a deficit except for 2017/18. The unit plans on using all of their carry forward of $218,048 this fiscal year. Material and supplies seem to have historically been the largest category of SSF usage, which makes sense because they are dealing with instruments and instrument maintenance. In terms of the priorities, it seems that they are not addressing material needs of the students, other than providing instruments for students who do not have them and want to participate in the band. The unit shared that their student leaders as students’ staff are people color, which **Gaby Barrios** found to be controversial. The unit did not share how they outreach to people of color, but shared that they are on listservs and use their student leaders as resources to outreach to other students.

1. **Discussion/Q and A period**
	1. **Samantha Solemnidad** agreed that the CPO Math Success program is a semi- academic program. **Karina Mara** added that the Math Success Program provides 1:1 tutoring for those who needed extra help, which is great because a lot of the resources out there are competing with others who probably already had the resources. She shared that this program is hands on and pretty academic heavy.
	2. **Gaby Barrios** asked **Erinn McMahan** if the BRC could provide a more accounting details of the Transfer Student Center.
2. **Announcements**
	1. **Gaby Barrios** shared that APB Advisor Judy Huang will no longer be on the committee. Rebecca Lee-Garcia will advise when needed.
	2. **Luis Garcia** will be leading the next meeting.
	3. There will be three presentations next week.

The meeting adjourned.