**Student Fee Advisory Committee  
Monday, April 11, 2022  
5pm-6pm  
Virtual Meeting**

**Attendees**:

**Graduate Students:** Gaby Barrios, Michelle Luna, Zuleika Bravo, Paarth Shah

**Undergraduates:** Luis Garcia-Chavez, Karina Mara, Samantha Solemnidad

**Administration:** Charles Turner, Carina Salazar, Erinn McMahan

**Faculty Rep:** Dr. Alison Chu

**SFAC Advisor:**

**APB Advisor:**

1. **Gaby Barrios** called the meeting to order at 5:05 PM.
2. **Luis Garcia-Chavez** made a motion to add the priority list to the agenda. **Carina Salazar** seconded the motion. The motion passed unanimously.
3. **Erinn McMahan** motioned to approve the agenda. **Luis Garcia-Chavez** seconded the motion. The motion passed unanimously.
4. **Luis Garcia-Chavez** made a motion to approve the winter quarter week 5 minutes. **Charles Turner** seconded the motion. The motion passed with **Zuleika Bravo** abstaining.
5. **Gaby Barrios** began to speak about the priority list for Student Affairs:
   1. **Gaby Barrios** reminded SFAC members that should have reviewed the spreadsheet and update their notes on priorities for Student Affairs regarding the temporary funds
   2. **Luis Garcia-Chavez** discussed that the priorities should be on the requests around infrastructure because they are easier to account for as temporary whereas FTE salaries become much more complicated to navigate.
      1. **Luis Garcia-Chavez** gave the specific example of Veteran Service
   3. **Samantha Solemnidad** agreed with **Luis Garcia-Chavez** and added that those funds that are necessary to run one offs should be a priority, specifically looking at centers that serve the most underserved communities.
      1. Samantha Solemnidad used the Transfer Student Center as an example citing that the temporary funds for those types of programs are necessary to help students and the staff managing that program.
   4. **Zuleika Bravo** added that supporting resources that cater to underserved and underrepresented communities as well as prioritizing support for programs that hire student staff is also important. The programs that pay student employees have an easier time outreaching and marketing to students that can benefit from those programs.
   5. **Gaby Barrios** added that she was taking notes in the Google Doc on this conversation.
   6. **Luis Garcia-Chavez** discussed that prioritizing smaller units should be a priority over the large units. Units like Athletics or the Career Center do not need as much support compared to units that are targeting smaller, specific communities of students where the results are easier to observe.
   7. **Gaby Barrios** reminded SFAC that there are other funding entities on campus as well that can support units that SFAC cannot support.
   8. **Gaby Barrios** clarified that this cycle SFAC is only funding the items that SFAC said it would fund in the past. The money that will start coming from Athletics can be used for more permanent items. **Gaby Barrios** mentioned that **Christine Wilson** has also stressed to units when they submitted their requests to giving an explanation that on how units will move forward if SFAC is unable to fund their request.
   9. **Gaby Barrios** then asked for more comments from SFAC regrading temporary funding. Hearing no comments, she added that she will remind **Christine Wilson** to keep open lines of communication with the units as SFAC grants or denies their requests.
   10. **Luis Garcia-Chavez** discussed that if SFAC denies a funding the communication that goes out to the Units includes some opportunities on where they might find additional funding.
   11. **Gaby Barrios** responded that SFAC cannot recommend alternative funding sources but SFAC can keep lines of communication open in case the units wanted to understand how the decision was made.
   12. **Karina Mara** asked for units in the past that were denied, how did they get access to funds to help with their requests, if they were able to.
   13. **Carina Salazar** explained that units might reach out to the Vice Chancellor of Student Affairs (VCSA) to see if there is funding support there. Units have also worked closely with Development to find alumni support to help their programs.
   14. **Erinn McMahan** added that ASHE and Recreation also have sales and service fees to offset costs. Residential Life gets support from Housing to help support their operations. The primary alternative funding sources are support from VCSA and fundraising.
   15. **Charles Turner** added that the last part is if there is a onetime issue caused by something unexpected they can make a request directly to the Chancellor’s office. When dealing with long term funding issues, that gets much more challenging and require groups to reevaluate budgets and/or align larger priorities.
   16. **Gaby Barrios** thanked everyone and said that **Christine Wilson** emphasized this specific conversation but that units that are address the immediate needs of students need that funding the most because they are often challenging to predict and plan for in the future.
   17. **Luis Garcia-Chavez** also discussed that prioritizing requests that are for material needs are easier to approve. He saw a request from a group for money directly to purchase computers as that is more likely to remain temporary in nature.
   18. **Carina Salazar** asked that if the call letter mentioned that SFAC would support funding for permanent requests, if SFAC had been approving some of those temporary requests on a long term basis.
   19. **Gaby Barrios** responded that **Carina Salazar’s** point was mentioned in the call letter. She also supported what **Luis Garcia-Chavez** discussed in focusing on the material needs of students.
   20. **Gaby Barrios** ended the conversation on priorities mentioning that she will check with **Christine Wilson** before sending the letter to Student Affairs.
6. **Gaby Barrios** then moved the next agenda item – the CAP issue.
   1. **Gaby Barrios** started the discussion that saying CAP is different that CAPS. CAP is the Center for Art Performance. Housed in the school of arts and Architecture. CAP and is the group that is linked to academic programs that have a performance component. CAP has been subsisting off the Student Service Fee. Originally those funds were approved to subsidize tickets for students to attend events. This funding was permanent. Over the years, that money was used to support FTE salaries for positions like the Deans and the Associated Deans. The benefits and salaries have continued to go up and are now the amount that is given is hirer than what was originally approved. **Christine Wilson** and the previous chair has communicated these concerns with CAP but they seem a little bit reticent to give SFAC a unit Review. **Christine Wilson** and **Gaby Barrios** have been discussing if it would make sense to meet with CAP or to send a communication to explain how the funds were originally approved versus how they are being spent.
   2. **Luis Garcia-Chavez** asked how much money CAP originally requested and how much money and how much is being used so far.
   3. **Gabby Barrios** responded that **Christine Wilson** would know better but that she believes that it was originally about $60,000 and now it is now closer to $100,000. And that this jump is not accounted for adequately.
   4. **Luis Garcia-Chavez** discussed if there any plans on how to shift away from temporary funds?
   5. **Gaby Barrios** clarified that they are not using temporary funds, they have just gone over what was originally allocated for them. The increase in cost deals with the rise of cost of living and benefits.
   6. **Erinn McMahan** added that there is a 43% composite benefits rate for Full Time Employees (FTE). He used an example that if someone was paid $100,000$ the budget line item would come in at $143,000.
   7. **Gaby Barrios** thanked and agreed with **Erinn McMahan**. She then discussed that these positions are not fully funded, only partially funded. Part of the funding comes from academic appointments and the other funding comes from the Student Services Fund. The idea would be for **Gaby Barrios and Christine Wilson** meet with CAP leadership to see if there can be some clarification on this situation. She wanted to give this chance to talk because the next step after that meeting would be to write this issue into the recommendation letter that goes to the Chancellor.
   8. **Luis Garcia-Chavez** agreed that this seems like a good plan of action.
   9. **Zuleika Bravo** also agreed and wanted to get some more context for this situation to help avoid this situation in the future.
   10. **Gaby Barrios** without seeing any objections will work to set up a meeting with CAP leadership.
   11. **Luis Garcia-Chavez** discussed that there should also be a discussion about what their plan moving forward will be to avoid this from happening again.
   12. **Gaby Barrios** agrees with **Luis Garcia-Chavez** but wants to make sure that CAP doesn’t feel attacked so that a solution can be found.
   13. **Erinn McMahan** asked if the discounted or free tickets for programs will continue.
   14. **Gaby Barrios** responded that yes, the discounted tickets will continue. However there was a lot of unapproved shifting of funds, especially during the pandemic, because there were no in person performances and that ticket money was put into salaries and infrastructure and that is what needs to be addressed.
   15. **Gaby Barrios** asked for any more comments and heard none.
7. **Luis Garcia-Chavez** motioned to adjourn the meeting. **Paarth Shah** seconded that motion. The motion passed unanimously.