**Approved Minutes of the Student Fee Advisory Committee Meeting**

**Thursday, February 6, 2014**

**Attendees Present:**

Graduates: Alison Winje (Chair), Annie Blomberg, Theresa Stewart

Undergraduates: Moneel Chand, Jazz Kiang, Jas Kirt, Janay Williams.

Administration: Maureen Wadleigh, Associate Director, CRA

Christine Wilson, Director, GSRC

Nancy Greenstein, Director, Community Service Bureau, UCLA Police

Faculty: Kym Faull, Prof. in Residence

Ex-Officio: Rebecca Lee-Garcia, Academic Planning and Budget

Advisor: Marilyn Alkin

Absent: Randy Mai

**Call to Order:**

The meeting was called to order at 9:06 am.

**Handouts:**

* Instructional Enhancement Initiative (IEI) Fee Proposal
1. **Approval of Agenda**

A motion to approve the agenda was moved and seconded.

1. **Review of Minutes : Jan. 23 and Jan. 30**

A motion to approve the minutes of the January 23rd and 30th meetings was made and seconded. The motion passed with two abstentions.

1. **IEI Proposal and Discussion**

**Rebecca Lee Garcia** - The flat fee rate is a little less than had been discussed. A fee of $108 per quarter was calculated to keep the total revenue at 2013 levels.

**Jas Kirt** – If enrollment goes up will the fee drop?

**Rebecca -** Glyn doesn’t see enrollment changing much in the near future. If we had a significant amount of additional enrollment in the future and a subsequent significant amount of additional revenue when compared to 2012-13, SFAC could consider reducing the IEI fee

**Kym Faull** – Enrollment is not allowed to change significantly over the next few years.

**Kym** moved endorsing the proposed IEI fee change.

**Jas** seconded the motion.

The motion passed with ten votes in favor, none opposed and one abstention.

**Theresa Stewart** volunteered to write the letter recommending acceptance of the proposal. **Alison** can help her. They will try to have the letter finished by two weeks from today’s meeting.

1. **PRG**

**Janay Williams** - Top priorities for PRG were Athletics, Center for the Performing Arts, Student Affairs and Facilities Management. Some projects were taken off the list. Wound up with 42,000 contingency.

**Rebecca** - PRG has other funding sources and receives 240,000 permanent allocation from SFAC.

A motion was made and seconded to approve PRG’s recommended project expenditures. The motion passed unanimously.

**Janay** and **Annie** **Bloomberg** will write the letter and have it ready by next week.

1. **Unit Review Subcommittee Reports**

*By unanimous vote the Committee entered Executive Session.*

*By unanimous vote the Committee exited Executive Session.*

1. **CSF –** Moneel and Theresa will be attending the CSF meeting February 8th and 9th.

**Alison** – Moneel do you have all the information?

**Moneel** – Yes. Will send information to Theresa.

**Alison** – We look forward to your report next week on what they talked about.

1. **Adjournment**

Motion to adjourn was made and seconded. Motion passed unanimously. Meeting adjourned at 9:55 am.