STUDENT FEE ADVISORY COMMITTEE MEETING

A239 Murphy Hall

Tuesday, October 20, 2015

**Attendees Present:**

Graduates: Manpreet Dhillon, Erik Peña (Chair), and Nicole Robinson

Undergraduates: Ashraf Beshay, Moneel Chand, Alexia Gonzalez, and Angela Yip

Administration: Maureen Wadleigh, Associate Director, CRA

 John Bollard, ASHE Student Health Center

Faculty Thomas Vondriska, Associate Professor

Advisor: Marilyn Alkin

Rebecca Lee-Garcia, Academic Planning and Budget (Ex-Officio)

**Absent**: Theresa Stewart, Graduate Rep

Nancy Greenstein, Director of Police Community Services (Admin Rep)

**Call to Order:**

The meeting was called to order at 11:10 a.m.

1. **Approval of Agenda**
	* 1. A motion was made by ***Angela Yip*** and seconded by ***Ashraf Beshay*** to approve the agenda. The vote passes unanimously.
2. **Review of Handouts**
	* 1. Unit Review and Call Letter
		2. Meeting minutes from 10/13/15
3. **Review of Minutes**
	* 1. A motion was made by ***Manpreet Dhillon*** and seconded by ***Angela Yip*** to approve the 10/13/15 minutes. The vote passes unanimously.
4. **Unit Visit Sub Committee**
	* 1. ***Manpreet Dhillon*** requested that SFAC members review the questions. SFAC members provided feedback on the requests for information on number of student staff, the use of temporary and permanent funds, use of funds towards technology resources, and benefits and shortfalls.
		2. ***Manpreet Dhillon*** will make changes to the letter based on the feedback provided and will send it out to the committee.
5. **Call Letter Sub Committee**
	* 1. ***Ashraf Beshay*** requested feedback and changes from SFAC for the Call Letter.
		2. ***Erik Peña*** shared that he would like to hold units accountable and to submit their requests on time. He emphasized there will be no exceptions for late submissions.
		3. ***Angela Yip*** suggested adding student-led projects to the priorities or the mission and goals for the year.
		4. A motion was made by ***Maureen Wadleigh*** and seconded by ***Ashraf Beshay*** to approve the Call Letter. The vote passes unanimously.
		5. Timeline:
			1. Unit review will be sent out today. Call Letter will be sent out next week.
6. **Announcements**
	* 1. ***Erik Peña*** will be scheduling a tour of the new B-Fit facility on the Hill because it was funded by SFAC.
		2. ***Angela Yip*** learned from the Town hall meeting that CAPS is changing their services to reduce their counseling services from 10 sessions to 6 sessions for students with UC SHIP and those not on UC SHIP receive 3 sessions. Therapy groups have also been reduced.
7. **Adjournment**
	* 1. Motion was made by ***John Bollard*** and seconded by ***Manpreet Dhillon*** to adjourn the meeting. This vote was unanimous.
		2. Meeting was adjourned at 12:20pm.