**Student Fee Advisory Committee Meeting**

 **2325 Murphy Hall**

**Friday, January 26, 2018 from 4:00- 6:00pm**

**Present:**

Graduates: Jazz Kiang, Nicole Ngaosi, Javier Rodriguez, & Cody Trojan

Undergraduates: Neemat Abdusemed, Richard White (Chair), Katie Kim, & Christina Wang

Administration: Mike Cohn, Director of SOLE

 Paolo Velasco, Director of Bruin Resource Center

Barbara Wilson, Director of Room Divisions in HHS

Faculty: Karen Rowe, Professor

SFAC Advisor: Marilyn Alkin, (Ex-Officio)

1. **Call to Order:**
	1. The meeting was called to order at 4:03 p.m.
2. **Approval of Agenda**

A motion was made by ***Katie Kim*** and seconded by ***Nicole Ngaosi*** to approve the agenda. The vote passed unanimously.

1. **Review of Handouts**
	1. SFAC will review the updated documents in Box.
2. **Review and Approve Minutes**
	1. ***Jazz Kiang*** made a change to the spelling of “Spark” to “SPARC” referendum. ***Mike Cohn*** moved to approve the 1/19/17 minutes and was seconded by ***Jazz Kiang***. The vote passed with 10 votes to approve and 1 abstention.
3. **Unit Review: LGBT CRC**
	1. Raja Bhattar, Director of LGBT CRC and Saeromi Kim, Interim Director attended the meeting to present. The LGBT Campus Resource Center provides resources to all campus community members and for those who want to make campus better. The center works on improving the campus climate through policy advocacy and ally trainings. They also provide direct leadership to the LGBT student organizations through retreats, conference opportunities, and strategic visioning including leadership training and network building. Students attending conferences are supported on a LGBT CRC’s low budget and is a unique experience for students to attend a conference in which they are with others who have similar identities. The center also facilitates and supports discussion on intersectionality.
	2. Questions from SFAC
		1. ***Katie Kim*** asked for how many students are on the listserve and how it is marketed to join. Raja Bhattar stated 1700 mostly undergrad and graduate students are currently on the listserv and typically sign up during orientations or from their websites and newsletters. Their Facebook page is the most liked than any other center in the country.
		2. ***Jazz Kiang*** asked what qualities Raja recommended the new director should have and also the direction of the center once they leave. Raja Bhattar stated that the direction of the center will be based on the new director and the community but values of the center will most likely remain the same: social justice work through the lens of LGBT, intersectionality, and community building. Community builders are important. This was demonstrated years ago when senior campus leaders showed they value LGBT community members when assisting with the rained-out resource fair. The new director should work on setting baselines at the national level, not just at our campus level, have a passion to learn and work with students, and also seek support from SFAC to provide the funding to support the students.
		3. ***Neemat Abdusemed*** asked why internship are paid or unpaid. Raja Bhattar stated 8-12 interns paid through SFAC funding for providing a service that specifically met the needs of the community, drives the center, and builds the job skills. The volunteer program is a feeder system for those who seek to acclimate to the community, learn basic front desk office skills, and grow into leaders for the center. There is also a scholarship fund managed by the College for students with need-based aid and volunteer hours at the center may be used to meet the scholarship requirements.
		4. ***Nicole Ngaosi*** recognized the transformative work by the center and also requested more information whether the carryforward was permanent or temporary funding what each line item was used towards. Raja Bhattar stated that some of the carryforward was due to a staff member leaving in the middle of the year, the second part was saved money for the leadership summit, in case SFAC would not approve funding, and the last part was savings for office supplies from their new printer.
		5. ***Nicole Ngaosi*** asked how they are reaching veterans, undocumented, and international students. Raja Bhattar stated that they were aware of these identified groups from the recent program review. Veterans had intern that worked with the Veteran program which resulted in a number of ally trainings. Undocumented students are better engaged due to office proximity. The results of the previous elections led to conducting joint healing spaces and programming at least once per quarter. The grad and international interns facilitate lunches, happy hours, and assessments to better support their constituents.
		6. Due to time restraints, ***Karen Rowe*** asked Raja Bhattar to provide a written response on how the center addressed last year’s issue on needing an associate director but only funding an assistant director.
4. **Unit Review: Graduate Division**
	1. Robin Garrell, Vice Provost and Dean of Grad Education, Sam Bersola, Assistant Vice Provost and Maianh Nguyen, Budget Director attended to present. The role of Graduate Division to support the success of graduate and post-doctoral students throughout the entire cycle and provide support/concerns/gaps, evaluating outcomes, and providing continuous improvement. Their goals include enhancing career and professional development (such as Grad Slam and new student welcome), improving digital services (such as Smart Recs), and developing diverse scholars and leaders (through fellowship funding, and other projects with extramural funding). Lastly, the Graduate Undergraduate Mentoring program connects graduate and undergraduate students together.
	2. Questions from SFAC
		1. ***Cody Trojan*** asked that based on the SSF funding guidelines, how Graduate Division’s justified requesting SSF funding. Robin Garrell shared that in her view, coursework and internship are part of modern graduate education that has not been used by tuition dollars. Tuition funding goes towards teaching assistants, facilities, etc. These SSF funded programs actively engage the students in leadership roles and designing services that support students to advance projects that serve them and other students. Faculty have a role in regards to mentoring students with fellowships but they may not have the resources. Graduate Division hopes to provide the skills to complete these fellowship applications through these programs. The SSF funded programs also promote professional development experiences. Sam Bersola added that the co-curricular and career development happens outside of their department and academic areas.
		2. ***Jazz Kiang*** asked if they could describe the history of why these programs are housed in Graduate Division rather than other units that work with graduate students. Robin Garrell shared that Grad Division identified the gaps, sought out partnerships, and took on these projects.
		3. ***Karen Rowe*** had concerns about the writing support services request because if there is a need, why is Graduate Council and Graduate Division not holding departments accountable to provide writing and professional development. Robin Garrell stated that Graduate Council does hold departments accountable and based on Grad Division’s surveys, they learn there are gaps. Departments are doing a lot but students need even more. Also, there are benefits to providing these supplemental and complimentary services centrally. Sam Bersola clarified that the writing center proposal was from GSRC and also the Career Center has been responsive with Graduate Division’s advocacy for support towards graduate students.
		4. ***Cody Trojan*** asked why these valuable programs are not a priority with the tuition dollars. Robin Garrell stated that they are priorities and there are funds designated towards these programs but there is a need for more. She stated that there is a need for these services on this campus and tuition funding does not historically goes towards them. ***Cody Trojan*** stated that he heard that we need more tuition dollars to fund instructional programs and needs rather than service programs. VP Garrell stated there is a need for these services but this is not where the tuition dollars goes towards. ***Cody Trojan*** reiterated that tuition dollars are going towards mentorships for fellowships through faculty, therefore state money does go towards this purpose
5. **Unit Review: Marching Band**
	1. Gordon Henderson, Director of the Marching Band attended to present. Mission statement is to provide service to the university, the UCLA community through musical and visual entertaining in a variety of on campus and non/off campus events in a quality that represents the university. Had over 100 performances per year. The band has 260 students with more engineering majors than music majors. There are over 50 students staff paid with $30,000 per year to be drivers of the trucks, rank leaders, drum majors, teaching assistants and webmasters. The $30,000 in temp funds helps to keep up with the increased travel costs. For examples, meals for home games are $34,000 and buses for home games is $36,000. Additionally, band seating has been moved to the worst seats in the house which will affect retention. They are recommending to move to the corner student section, which has been relatively empty.
	2. Questions from SFAC
		1. ***Katie Kim*** asked what communication the Marching Band has had with Athletics to alleviate this issue. Gordon Henderson meets with Athletics before each game stating their issue and is never addressed. Their Dean will also write a letter to Athletics to get more movement.
		2. ***Jazz Kiang*** stated that this unit receives referendum funds and asked for the history of this funding source. Gordon Henderson shared that the band is chronically understaff and underfunded. The band is always the bottom priority since they were in Arts and Architecture and now with the School of Music. The Chancellor recommended the band be included in the pledge and students passed the referendum.
		3. ***Nicole Ngaosi*** asked where the $93,000 of carry forward came from. Gordon Henderson stated that $12,000 wasn’t paid during the last fiscal year for buses to go to Cal trip. Also, there was $40,000 was paid for staff benefits in the beginning of the year. He was unable to provide a line by line but must be from billing of the previous years but shared that if the band needed new instruments, they check in January if there is funding for these needs. Additionally, for the last bowl game the band had to pay $6000 in expenses that Athletics would only fly students to the game. These games occur outside of state and during winter break and the Marching band insisted on flying students back to their hometown because they can’t go back to campus (no food or housing during winter closure). He will get an updated report for the carry forward.
		4. ***Neemat Abdusemed*** wanted to know if students vocalized these issues. Gordon Henderson tries to shield students from these issues. In 2013, Athletic’s SFAC funding and was redirected to the Marching Band. There was a band strike in 1934 which worked but this is a different era.
		5. ***Karen Rowe*** asked how many band alums attend games. Gordon Henderson stated there were 3,000 on mailing lists and 400 consistent donors. She then asked if Athletics would move to band to allow the alums to sit in premier seats with the band. Gordon Henderson stated that alums would need to give up very good seats.
		6. ***Barbara Wilson*** asked if they can fundraise with band performances. Gordon stated the commercial tapings is how they raise funding for their instruments.
6. **CSF**
	1. Charter review- ***Jazz Kiang*** stated that CSF made some amendments to the CSF Charter and at least 6 SFAC equivalent campuses need to approve it.
		1. ***Cody Trojan*** asked why the voting members changed to include non-voting student members. ***Jazz Kiang*** stated not all SFAC looks the same. Every campus has 1 vote per delegation.
		2. ***Neemat Abdusemed*** asked for the intent of the strikeout from month to week. ***Jazz Kiang*** stated it was to have more flexibility. He added that changes are for uniformity and not to exclude student members from this vote who would otherwise be unrecognized.
		3. ***Neemat Abdusemed*** asked if these changes affected the state-wide referendum CSF was trying to pass last year. ***Richard White*** and ***Jazz Kiang*** stated it was separate.
		4. ***Cody Trojan*** asked if they support the amendments to the charter. ***Jazz Kiang*** stated that amendments would make it more inclusive for the fact that there are differences across the UC system.
		5. ***Karen Rowe*** moved to approve the amendments made to the CSF Charter and was seconded by ***Katie Kim.*** The vote passed unanimously.
7. **Announcements**
	1. ***Richard White*** took a quick poll for changing the meeting date and time. All were in favor of changing the meeting to Friday from 3-5pm starting February 9, 2018.
8. **Adjournment**
	1. A motion was made by ***Nicole Ngaosi*** and seconded by ***Jazz Kiang*** to adjourn the meeting. The vote passed unanimously.Meeting adjourned at 5:39pm.