**Student Fee Advisory Committee**

**4:30-6:30pm**

**Monday, March 30, 2020**

**Virtual Meeting**

**Attendees:**

Graduates: **Janay Williams, Jackie Markt-Maloney**

Undergraduates: **Nicole Corona Diaz, Atreyi Mitra, Karen KP Patron**

Administration: **Carina Salazar,** **Deb Geller, Kevin Kilgore**

Faculty Rep: **Karen Rowe**

SFAC Advisor: **Christine Wilson**

APB Advisor: **Ellen Hermann**

Absent: **Brittnee Meitzenheimer, Denise Marshall, Paulina Macias**

**Nicole Corona Diaz** calls the meeting to order at 4:33 PM.

1. **Approval of Agenda**
	1. **Karen Rowe** motions to approve agenda and **Carina Salazar** seconds this motion.
2. **Review of Handouts**
	1. Master funding recommendations spreadsheet
	2. Unit responses to questions (in Box)
3. **Approval of Minutes**
	1. **Carina Salazar** motions to approve the 3/11/20 minutes and **Karen KP Patron** seconds the motion.
4. **Discussion of Impacts of Safer at Home Initiative on SSF funded Units**
	1. **Christine Wilson** says that many departments that rely on funding to keep their staff will be severely impacted by the Safer at Home Initiative, as they are losing money. However, some departments, specifically ones that offer in-person or community services, are saving money on expenses such as programming.
	2. **Ellen Hermann** cautions the committee that they should not solely base funding decisions on current predictions about the departments as there is a lot of information still surfacing and there may be some type of relief funding coming in to help them.
	3. **Nicole Corona Diaz** says that the 2020-21 funding choices may change in light of the current situation.
	4. **Kevin Kilgore** asks if the committee should consider that hiring has an approval process that it has to go through at this time as a result of COVID-19.
	5. **Karen Rowe** asks if departmental positions that units have requested funding for will be affected in some way. **Christine Wilson** says that replacement departmental positions (as opposed to new departmental positions) will be more likely to be considered for approval.
	6. **Deb Geller** says that Student Affairs is compiling accounting data on the impact of COVID-19. There will also likely be an increase in expenses in fall when events are postponed rather than cancelled. In addition, some students may choose non-attendance in the spring quarter, which will affect SSF funds, but it is too early to know how many.
	7. **Atreyi Mitra** asks if the committee can reach out to units who have made funding requests. **Christine Wilson** doesn’t recommend reaching out to units when they are likely already busy trying to figure out what their next move is.
	8. **Jackie Markt-Maloney** says that it might be beneficial for the committee to be proactive in directly helping the students at this time and suggests possibly setting aside funding for them.
	9. **Deb Geller** summarizes the activities that ECRT is currently doing to provide assistance to students, including emergency housing for students. Subsequently, they are using money quickly to provide these services.
	10. **Karen KP Patron** says that it is hard to prioritize funding requests for 2021-22 when there are departments that are in need of immediate funding.
	11. **Ellen Hermann** says that funding does not necessarily have to be allocated two years from now, but that there is less funding available to give out if you give out funding this year.
	12. **Kevin Kilgore** recommends moving forward with the situation as planned so as not to get short sighted by temporary circumstances.
	13. **Jackie Markt-Maloney** suggests allocating more money to Basic Needs.
	14. **Kevin Kilgore** asks what the status of evictions are as there is currently a moratorium on evictions in Los Angeles County. **Deb Geller** says that there should not be any evictions but students are still facing hardship in paying rent although they cannot be evicted until at least June.
	15. **Ellen Hermann** says that there will be a lot of demands on the funds coming in and a lot of departments who may not receive the funding they need though it is unclear at this point who will receive funds.
5. **Review Unit Responses to Committee Questions**
	1. **Nicole Corona Diaz** opens the SFAC Q&A document containing all of the questions that the committee had for each unit and reviews the answers received from each unit thus far.
	2. **Deb Geller** summarizes last year’s analysis on the Central Ticketing Office and says that removing an expense from a unit may not necessarily benefit them as they sometimes receive alternative funding for particular expenses already.
	3. **Nicole Corona Diaz** says that by Friday, the committee should receive more answers from units who have not yet answered.
6. **Review Filling out Individual Master Spreadsheets**
	1. **Nicole Corona Diaz** asks the committee to keep the funding amount at $2M.
	2. **Karen Rowe** says that she had issues editing the master spreadsheet.
	3. **Atreyi Mitra** says she could not find descriptions on the ECE unit or any of the other units and that it is hard determining whether or not to fund specific line items. **Ellen Hermann** suggests asking the units to briefly summarize line items.
	4. **Karen Rowe** summarized the hard work (long overdue) done last year to formulate ECE requests, broken out now to reflect single site at University Village as well as proportions appropriate for state-subsidized students versus full-paying families. She noted that what ECE requests from SFAC funds reflects only the delta between state subsidies provided for student families (below set income level) and the full costs. State also sets requirements for teachers per number of students, differential by age of child, for instance, or requirements for “cook.” **Karen Rowe** recommended asking ECE to generate alternative requests, correlated with reduction in number of children/families to be served, a holistic rather than line-by-line funding which is not possible to disaggregate.
	5. **Nicole Corona Diaz** tells the committee to keep their individual funding recommendations under $2M and email the spreadsheet to her and **Christine Wilson**.
7. **Announcements**
	1. **Ellen Hermann** highlights **Atreyi Mitra**’s question in chat regarding SSF funds remaining the same and responds to it by saying UCLA will not be assessing course material fees for individual classes as they are conducted online right now but will be assessing the IEI fee for instructional enhancement.
8. **Adjournment**
	1. **Atreyi Mitra** motions and **Karen Rowe** seconds to adjourn the meeting at 6:02 pm.