**Student Fee Advisory Committee Meeting**

**Room 2206, Murphy Hall**

**4:30-6:30pm Wednesday, February 26, 2020**

**Attendees:**

Graduates: **Janay Williams, Brittnee Meitzenheimer, Jackie Markt-Maloney, Denise Marshall**

Undergraduates: **Nicole Corona Diaz, Atreyi Mitra, Paulina Macias, Karen KP Patron**

Administration: **Carina Salazar,** **Deb Geller, Kevin Kilgore**

Faculty Rep: **Karen Rowe**

SFAC Advisor: **Christine Wilson**

APB Advisor: **Ellen Hermann**

Absent: **None**

**Nicole Corona Diaz** calls the meeting to order at 4:35 PM.

1. **Approval of the agenda**
	1. **Nicole Corona Diaz** suggests tabling agenda items “Emergency Crisis Response Team” and “Scholarship Resource Center” as they do not have a unit review to present.
	2. **Brittnee** **Meitzenheimer** motions to approve agenda and **Kevin Kilgore** seconds this motion.
2. **Review of Handouts**
	1. Handouts viewed on Box
3. **Approval of Minutes**
	1. **Brittnee** **Meitzenheimer** motions to approve the 2/12/20 minutes and **Carina Salazar** seconds the motion
	2. **Brittnee Meitzenheimer** motions to approve the 2/19/20 minutes and **Carina Salazar** seconds the motion.
4. **PRG Updates**
	1. **Jackie Markt-Maloney** introduces the requests. Much of the unit’s requests are for funding for facilities.
	2. **Atreyi Mitra** mentions that PRG is underfunded.
	3. **Jackie Markt-Maloney** says that though the unit looks good on paper, they express that they are always looking for more funding to be able provide more for the student body.
5. **Discussion and Approval of Amendment to Charter**
	1. **Brittnee Meitzenheimer** says that she has made some edits to the order and language of the charter.
	2. **Kevin Kilgore** explains the inclusivity language that was added in the week prior.
	3. **Nicole Corona Diaz** notes that amendments to the charter have been updated in Box.
	4. **Jackie Markt-Maloney** asks if permission is needed by the committee chair in order to Zoom into meetings. **Nicole Corona Diaz** says that it is not a mandate, it is to the discretion of the committee chair at the time. **Brittnee** **Meitzenheimer** says that it is more of a notification.
	5. **Deb Geller** shares her experience with using Zoom via phone saying that it was difficult and says that all committee participants should be in the room during meetings unless there is a disability accommodation.
	6. **Paulina Macias** agrees with **Christine Wilson**’s point and says that committee members have a duty to be trustworthy at all times whether or not they are attending the meeting remotely or not.
	7. **Karen Rowe** says that there is allowance for certain absences but notes that there is a line between absence and non-participation as they are not mutually exclusive.
	8. **Nicole Corona Diaz** says that she prefers committee members come to meetings in person whenever possible.
	9. **Brittnee** **Meitzenheimer** says that questions of engagement are not talked about broadly except when increased access is brought up.
	10. **Christine Wilson** recommends that using Zoom with video increases one’s presence in the meetings but wouldn’t require it.
	11. **Kevin Kilgore** motions to approve the amendment of the charter and **Jackie Markt-Maloney** seconds the motion.
	12. **Nicole Corona Diaz** calls for voting counts 8 yes, 1 no, and 1 abstaining for the amendment of the charter.

**Enter Executive Session**

**Janay Williams** moves to enter Executive Session and **Deb Geller** seconds the motion.

1. **Discussion and Review of Unit Submissions**
	1. Student Organizations Leadership and Engagement
	2. Recreation
	3. Central Ticket Office
	4. Spirit Squad
	5. Center for the Art of Performance
	6. Scholarship Resource Center
	7. Office of Ombuds Service
	8. LGBT Campus Resource Center
	9. Emergency Crisis Response Team
	10. Case Management
	11. Marching Band

**Exit Executive Session**

**Janay Williams** motions to end Executive Session and **Kevin Kilgore** seconds the motion.

1. **Announcements**
	1. No announcements
2. **Adjournment**
	1. **Kevin Kilgore** motions and **Janay Williams** seconds to adjourn the meeting at 6:30pm.